



Fee Agreement for Services – Primary Provider Cases (child not identified)

Primary Provider/UAA Program Fees:

Application Fee	\$200
Fees Due within 30 days of Preliminary Application Approval (one child):	\$1,500
Agency Fee 1	\$1,000
Monitoring and Oversight Fee	\$500/child
Fees Due at Frank Adoption Center Home Study Review (one child):	\$6,600+
Agency Fee 2	\$4,000
In Country Provider Fee(s)	\$varies*
<i>*This fee(s) will be determined within 30 days of Preliminary Application Approval</i>	
US Attorney Fee 1	\$2,500*
<i>*this fee will be paid directly to Dempsey Law</i>	
Transfer Cost Fee	\$100
Foreign Dossier Prep Fee (if applicable)	\$500
Fees Due Prior to I600/I800 Filing (one child):	\$7,000
Agency Fee 3	\$3,000
Hague Administration Fee	\$1,000
Post Adoption/Placement Report Deposit*	\$1,000
<i>*this fee will be refunded to you once post adoption/placement reporting is complete</i>	
US Attorney Fee 2	\$2,000*
<i>*this fee will be paid directly to Dempsey Law</i>	
Total Fees Paid to Frank Adoption Center (one child)	\$10,800*
<i>*not yet included in total are fees paid to In Country Provider(s), Foreign Dossier Prep fee, and any additional Monitoring and Oversight fee. These fees will be stipulated in an amended fee agreement to be provided as the information becomes available.</i>	
Total Fees Paid to Dempsey Law (one child)	\$4,500
Estimated Costs Paid to Other Entities	\$3,690 – 4,590
<i>This estimate does not include fees paid to in country attorney (if needed), orphanage, or governmental organizations. FAC will work with you and your in country provider(s) to determine these fees and will provide a supplemental fee agreement to stipulate these fees and their due date(s) to the best of the agency's ability.</i>	
TOTAL (1 child)	\$19,200+
<u>Total Fees if Adopting More Than 1 Child:</u>	
Sibling Fee (if adopting more than 1 child)	
<i>If adopting more than one child, a Sibling Fee will be charged by both Frank Adoption Center (\$1,500) and Dempsey Law (\$1,500 paid directly to Dempsey Law). This fee is per adopting family, not per child. This fee will be billed and due prior to I600/I800 filing. This is a fee third party fee. 96.40(c)(1).</i>	
To Frank Adoption Center	\$12,700
*Plus \$500 per child Monitoring and Oversight Fee	
To Dempsey Law	\$6,000

**Should you receive a Request for Evidence at any point in your adoption process, Frank may charge an additional fee to compile and submit a response, dependent on the nature of the request.*

All invoices are due within 30 days of issue. After 30 days, a 5% late fee will be charged and a second invoice issued, to be paid within a second 30 days. Please know that failure to pay within the allotted time frame may cause Frank Adoption Center to stop or delay your adoption/visa process or to cancel your contract and cease to serve as your Primary Provider. All invoices must be paid in full prior to our filing your child's US visa application.

Further Explanation of Fees:

Application Fee..... \$200

Due with submission of Application; at this time, we also ask that you submit a translated copy of the sending country's adoption law; any information related to the child you intend to adopt and/or your process in country; and the name of and contact information for your intended attorney/provider in country. This fee is for adoption services provided in the United States. 96.40(b)(2).

While we will likely issue a tentative approval upon initial review of your application, a formal approval will not be given until:

- *Your initial invoice of \$1,500 has been paid.*
- *A Domestic Provider Agreement has been executed between Frank Adoption Center and your Home Study Agency.*
- *A minimum of 1 Foreign Supervised Provider has been determined, an agreement executed and a full file compiled OR an in country attorney has been identified for document verification and issuance of Legal Opinion Letter and a relevant agreement has been signed. It will be at the discretion of Frank Adoption Center and Dempsey Law as to whose services will be needed in order to best complete your adoption process.*

Agency Fee 1..... \$1,000

You will be billed for this fee once your Application and signed Fee and Placing Agreements are received. Payment is due within 30 days of receipt and must be received in order to formally approve your application.

Includes issuance of agreement with Clients' Home Study agency and Foreign Supervised Provider, along with initiation of family file into IAAME's online portal. This fee is for adoption services provided in the United States. 96.40(b)(2).

Monitoring and Oversight Fee..... \$500/child

You will be billed for this fee once your application and signed fee and placing agreements are received. The amount billed will be based on the number of children listed on your initial application. A first payment of \$500 will be made to IAAME at the start of your process and the additional fees billed will be held in escrow until needed. Should you not complete the adoption of all children originally indicated on your application, any excess of this fee will be returned to you. Payment is due within 30 days of receipt and must be received in order to formally approve your application.

This is a fee that will be paid by Frank Adoption Center directly to Intercountry Adoption Accreditation and Maintenance Entity (IAAME). Frank Adoption Center does not dictate this fee, nor do we have the authority to change or alter it in any way. It is non-refundable, regardless of the outcome of a family's adoption. This fee is for adoption services provided in the United States. 96.40(b)(2).

Agency Fee 2..... \$4,000

You will be billed for this when Frank Adoption Center is sent your home study draft for review. Payment is due within 30 days of receipt.

Includes review of I600A petition and Home Study, if completed by another agency. Includes any work remaining towards completion of adoption in country, including provision of supervisory activities to Foreign Supervised Providers and review and verification of foreign documents. This fee is for adoption services provided in the United States. 96.40(b)(2).

Please note that this does not include review and response to any Request for Evidence or Notice of Intent to Deny potentially received at this stage.

In Country Provider Fees..... varies

You will be billed for this when Frank Adoption Center is sent your home study draft for review. Payment is due within 30 days of receipt.

These fees will be determined within 30 days of your initial application’s having been preliminarily approved and will be based on agreements put in place with any Foreign Supervised Provider(s) and/or attorney(s) in country. These additional persons may not be needed in every case. Frank Adoption Center will work with you to determine need. Fees must be paid up front and will be paid directly to the foreign entity by Frank Adoption Center as dictated by the Foreign Supervised Provider Agreement and/or attorney contract. Should you choose to end your relationship with the Foreign Supervised Provider Agreement and/or attorney in country, any fees not yet paid out will transfer to a new Foreign Supervised Provider and/or attorney in country. *This is a foreign country program expense. 96.40(b)(3). The amount is provided to families based on the country and provider used and is provided in writing prior adoption services being provided (96.40(b)).* **All families must have an in-country provider unless specifically discussed with FAC prior to the approval of your initial application. If your adoption is already complete, it may be necessary to hire someone in country to review and verify documents. Frank Adoption Center will work with you to make this determination.**

Transfer Cost Fee..... \$100

You will be billed for this fee when Frank Adoption Center is sent your home study draft for review. Payment is due within 30 days of receipt.

Will cover the costs of wire transfers to recipients in country; of bank transfer costs; and of Fed Ex/DHL fees (including those documents sent by Dempsey Law). Should this amount exceed \$100 before the adoption is completed, families will be billed for any additional costs incurred as they arise. This fee is for document expenses. 96.40(b)(5).

Foreign Dossier Prep Fee\$500*

If you are adopting from a country that requires you to compile and submit a dossier, this fee will apply.

You will be billed for this fee upon submission of your dossier. Payment is due within 30 days of receipt. Includes the cost of review and approval of your dossier by Frank Adoption Center staff, along with submission of the dossier (both electronically and by courier) to our partners in country. This fee is for adoption services provided in the United States. 96.40(b)(2).

Agency Fee 3..... \$3,000

We will do our best to bill for this fee with a minimum of 30-45 days prior to your I600/I800 application being filed. Payment is due within 30 days of receipt. Any outstanding invoices must be paid in full prior to filing of your I600/I800 application.

This fee is for adoption services provided in the United States. 96.40(b)(2).

Includes review and edits of I600/I800 application and full compilation of US visa filing, along with submission of filing to the appropriate US entity.

Please note that this does not include review and response to any Request for Evidence or Notice of Intent to Deny potentially received at this stage.

Hague Administration Fee\$1,000

You will be billed for this fee along with Agency Fee 3. Payment is due within 30 days of receipt.

This fee is for the services and tasks associated with maintaining Hague compliance. This fee is for adoption services provided in the United States. 96.40(b)(2).

Sibling Fee – Agency..... \$1,500

This fee will be billed with Agency Fee 3 and applies only to families adopting more than 1 child. Payment is due within 30 days of receipt.

This fee applies only to families adopting more than 1 child. The fee is per adoptive family, not per child, and will be charged only once regardless of the number of children being adopted and is not dependent on their biological sibling status. This fee is for adoption services provided in the United States. 96.40(b)(2).

Post Adoption/Placement Report Deposit.....\$1,000

This fee will be billed with Agency Fee 3. Payment is due within 30 days of receipt.

Post Adoption Reports are vital to ensure countries remain open for adoption to the US. At minimum, families will be asked to complete visits/reports by a social worker at 3 and 6 months after arrival. In addition, your state and/or child’s country may have their own specific requirements. This is applicable for relative cases and non-relative cases. *Once all Post Adoption Reports have been completed and have been sent to FAC and/or to the correct in country entity, this fee will be refunded to you.* This fee is for adoption services provided in the United States. 96.40(b)(2).

If your adoption will not be finalized in country and your child will arrive in the US following a Guardianship Order having been obtained, you must complete Post Placement Reporting to meet the requirements of your state of residence. Once these requirements have been fulfilled, you must file for finalization of your adoption and you can then obtain your child's Certificate of Citizenship. This Certificate is vital in ensuring your child's US citizenship and is the only definitive proof of their legal status in the US.

Fees Payable to Third Parties (96.40(c)(1)):

I600A/I600 Filing Cost.....\$775 **OR** **I800A/I800 Filing Cost.....\$775**
Payable to USCIS at time of filing.

*Based on the sending country's signature to the Hague Convention, we will be working under an I600 filing OR an I800 filing. You will not be filing both documents and will only pay this initial filing fee once.

I600A Supplement 3 Filing Cost...\$0 **OR** **I800A Supplement 3 Filing Cost...\$0**
Payable to USCIS at time of filing.

This form will be required if there is a change in your living situation after approval of your I600/I800A. It will also be necessary should you need to file an extension of your current USCIS approval.

Biometrics/Fingerprint Fee \$85/adult in the home
Payable to USCIS at time of I600/I800A OR I600/I800 filing.

Please be aware that USCIS may change their fees at any time and are likely to alter them at some point during the 2020-21 calendar year. If this happens, we will notify you of how you may be affected by the change.

US Visa Fee..... \$325
Payable to US Department of Homeland Security prior to obtaining child's US visa. This fee may change at the discretion of US DOS.

DNA Testing Fee\$1,000
The need for DNA testing is determined by the US Embassy during the I604 investigation. This testing fee is paid by the adopting family and is typically \$1,000, though this could change based on testing location or Embassy policy change.

Home Study Fee.....varies, estimated at \$1,500-4,000
You must utilize a Hague accredited Home Study agency in your state of residence when practicable. You will work directly with this agency and will pay them based on their fee schedule. Your Home Study agency will act as an exempted or supervised provider of Frank Adoption Center. 96.40(b)(1). Frank may provide home study services for North Carolina families. If Frank provides the home study the cost is \$1,500.

Additional variable costs include:

Medical fees: a medical appointment is required for all children prior to issuance of visa. The appointment must happen at a US Embassy approved clinic in country and typically costs between \$800-1,500 per child. This is a third-party fee. 96.40(c)(1).

Passport fee: your child must have a passport issued by his/her country of birth. This fee is variable by country; we will do our best to determine an estimate for this fee as early in your adoption process as possible. This is a third-party fee. 96.40(c)(1).

Travel expenses: Travel expenses include travel to and from your child's country of birth (know that many countries require more than one trip), as well as cost of food, hotel/lodging, and transportation while there. You may incur additional travel related expenses as your child and any relevant parties (biological family, orphanage staff, in country partners) are brought to and from the Embassy for various interviews and appointments. Again, we will do our best to determine an estimate of these fees as early in your adoption process as possible. These are fees for travel and accommodations. 96.40(c)(2).

After your initial fee agreement is signed, a Foreign Supervised Provider has been identified, and additional details of your adoption process have been clarified, an addendum to your fee agreement will be provided. This addendum may change as your process continues.

Unless specifically noted, all fees paid to in country providers must go through Frank Adoption Center; **families should NOT make direct payments** to any attorneys, orphanage directors, government officials, or other entity outside of the US.

US Based Attorney Fees:

For all of our cases, Frank Adoption Center partners with Dempsey Law (<https://www.kdempseylaw.com/>). Kelly's legal knowledge and adoption expertise plays a vital role in ensuring your visa filing is as comprehensive as possible. After submitting your initial paperwork to Frank Adoption Center, your Application will be shared with Dempsey Law and you will be sent an engagement packet related to the firm's services, along with an initial invoice. This is a third-party fee. 96.40(c)(1).

Attorney Fee 1\$2,500

This fee will be billed once your application and signed agreements are submitted to Frank Adoption Center. It is due within 30 days of receipt.

This fee includes review of any documents already obtained in country, ensuring they meet the legal standards of both the sending country and the US. It also includes assistance with filing of the I600A/I800A and follow up related to approval and expiration dates as your case moves forward. This is a third-party fee. 96.40(c)(1).

Attorney Fee 2\$2,000

This fee will be billed prior to I600/I800 filing and is due within 30 days of receipt.

This fee includes compilation of a child's full I600/I800 filing, along with consultation and follow up after submission and as you prepare for your child's and later your own visa interview with the US Embassy. This is a third-party fee. 96.40(c)(1).

Sibling Fee – Dempsey Law \$1,500

This fee is due with Attorney Fee 2 and is billed per family, not per child, regardless of children's biological sibling status.

This is a third-party fee. 96.40(c)(1).

Frank Adoption Center will provide in country personnel with a Foreign Supervised Provider agreement to be completed and signed. This agreement will stipulate fees to be paid and when they are due, along with dictating which foreign entity is responsible for each of the Hague stipulated six adoption services. FAC will also require a copy of any contract signed between the adopting family and foreign provider(s). Foreign Provider will be responsible for providing bank wire information to FAC so fees can be sent.

Your inability to pay for all or any part of FAC's fee will not be an immediate disqualifying factor in determining your eligibility for adoption.

Should your case not be completed **within 18 months** of the date your Fee Agreement is signed, FAC may opt to complete a full case review, including updating any documents and ensuring they are submitted to the proper officials in both the US and in country. Determination as to whether or not this review will be needed will be made by FAC and Dempsey Law and based on a number of factors, including but not limited to: history of adoptions in the country, input from overseas providers, discussion with other agencies working in the country. ***The fee for this service will be \$1000.***

Frank Adoption Center does not customarily charge additional fees and expenses beyond those disclosed in this document. In the event of additional unforeseen expenses in the foreign country, Frank will disclose the fees and expenses in writing for which the client family will be held responsible; obtain consent from the client family before expending fees in excess of \$1,000; and provide receipts/evidence of how money is spent. These fees may relate to mailing costs, translations, apostille/authentication of documents, child care, contributions, additional medical, visa and interview appointments, and other in country costs.

If your child is residing in a country/orphanage/foster placement that typically relies on financial support from adoptive families, this amount and a payment schedule will be agreed upon prior to funds being sent. All monies will be sent through Frank Adoption and proof of payment will be obtained. Monthly support fee typically ranges from \$100-\$250/month for the duration of the adoption process.

If your child is residing in a country/orphanage/foster placement in which it is customary for families to make a donation once their child's adoption is complete, this information will be disclosed in writing prior to any monies being sent. Proof of payment will be obtained and the reimbursement for such donation will be the responsibility of the adoptive family.

For families living in North Carolina, Frank Adoption Center may be able to complete home study, post adoption/post placement and re-adoption services. For information on these services, please contact mbk@frankadopt.org.

Explanation of Fees

- **Home study fee:** The home study fee is the expected total fee and estimated expenses for home study preparation and approval. The home study will be prepared by a supervised provider, exempted provider, or approved person and approved as required under § 96.47. *96.40(b)(1)*.
- **Adoption expenses in the United States:** The following fees are for adoption expenses in the United States: application fee, agency fees, Hague administration fee, monitoring and oversight fee, dossier file prep fee, sibling fee – agency and post-adoption deposit. These are the expected total fees and estimated expenses for all adoption services other than the home study that will be provided in the United States. This category includes, but is not limited to, personnel costs, administrative overhead, operational costs, training and education, communications and publications costs, and any other costs related to providing adoption services in the United States. *96.40(b)(2)*.
- **Foreign country program expenses:** This fee encompasses the expected total fees and estimated expenses for all adoption services that will be provided in the child's country of origin. This category includes, but is not limited to, costs for personnel, administrative overhead, training, education, legal services, and communications, and any other costs related to providing adoption services in the child's country. *96.40(b)(3)*. This fee is specifically outlined and agreed to in the family-specific fee supplement provided to the family prior to adoption services. *96.40(b)*.
- **Care of the child:** This expected total fee and estimated expenses charged to prospective adoptive parent(s) for the care of the child in the country of origin prior to adoption, including, but not limited to, costs for food, clothing, shelter and medical care; foster care services; orphanage care; and any other services provided directly to the child. *96.40(b)(4)*. This fee is not applicable, unless specifically outlined and agreed to in the family-specific fee supplement provided to the family prior to adoption services being provided. (*96.40(b)*).
- **Translation and document expenses:** The fee is for the expected total fees and estimated expenses for obtaining any necessary documents and for any translation of documents related to the adoption, along with information on whether the family will be expected to pay such costs directly or to third parties, either in the United States or in the child's country of origin, or through the agency or person. This category includes, but is not limited to, costs for obtaining, translating, or copying records or documents required to complete the adoption, costs for the child's court documents, passport, adoption certificate and other documents related to the adoption, and costs for notarizations and certifications. The family will pay this fee to Frank Adoption Center for distribution to third parties. *96.40(b)(5)*. This fee is not applicable, unless specifically outlined and agreed to in the family-specific fee supplement provided to the family prior to adoption services being provided. (*96.40(b)*).
- **Contributions:** This is a fee for any fixed contribution amount or percentage that the family will be expected or required to make to child protection or child welfare service programs in the child's country of origin country or in the United States. If this fee is applicable it will be provided along with an explanation of the intended use of the contribution and the manner in which the transaction will be recorded and accounted for. *96.40(b)(6)*. This fee is not applicable, unless specifically outlined and agreed to in the family-specific fee supplement provided to the family prior to adoption services being provided. (*96.40(b)*).
- **Post-placement and post-adoption reports:** This is a fee for the expected total fees and estimated expenses for any post-placement or post-adoption reports that the agency or person or parent(s) must prepare in light of any requirements of the expected country of origin. *96.40(b)(7)*. This fee is not applicable, unless specifically outlined and agreed to in the family-specific fee supplement provided to the family prior to adoption services being provided. (*96.40(b)*). The cost of post-adoption or post-placement reports may range from \$250 - \$1,000 per report.
- **Third party fees:** These fees are the expected total fees and estimated expenses for services that the family will be responsible to pay directly to a third party that are not otherwise disclosed in the other categories listed above. Such third-party fees include, but are not limited to, fees to competent authorities for services rendered or Central Authority

processing fees. These also include legal fees in the United States and other fees listed herein as third-party fees. *96.40(c)(1)*.

- **Travel and accommodation expenses.** The fee is the expected total fees and estimated expenses for any travel, transportation, and accommodation services arranged by the agency or person for the family. These fees and expenses can vary greatly depending on when travel occurs, length of stay in country, preferences of the family. The country specific fees estimate are provided to the family prior to application in the family-specific supplement. *96.40(c)(2)*. The cost of travel can range from \$1,500 up.

By signing this Fee Agreement, I/we acknowledge having received this Fee Agreement prior to adoption services having been provided by Frank. *96.40(b)*. I/we understand the expected total fees and estimated expenses and the conditions under which fees or expenses may be charged, waived, reduced, or refunded and of when and how the fees and expenses must be paid. *96.40(a)*.

All parties have read and agreed to the conditions named in this document.

Signature

Signature

Print Name

Print Name

Date

Date