

Sierra Leone Primary Provider Fees:

Application Fee	Due with submission of signed Application and Agreements	\$200
Agency Fee 1	Due within 30 days of Preliminary Application Approval	\$5,000
Monitoring and Oversight Fee		\$500/child
TOTAL FEES 1		\$5,500
Sierra Leone Attorney Fee	Due within 30 days of determination of need	\$5,000*
Sierra Leone Attny. Sibling Fee		\$1,000-2,000**
Sierra Leone Review Fee		Varies***
Sierra Leone Investigation Fee		Varies***
<i>*this amount is an estimated fee for families who have not yet completed their adoption or identified an approved Sierra Leonean Attorney; see following pages for further explanation</i>		
<i>**this fee is only applicable to families who are adopting more than one child and have not yet completed their adoption or identified an approved Sierra Leonean Attorney; see following pages for further explanation</i>		
<i>***the need for these services will be determined on a case-by-case basis and any fees agreed upon in writing prior to any action(s) being performed; see following pages for further explanation</i>		

Agency Fee 2	Due at Frank Adoption Center Home Study Review	\$7,000
Hague Administration Fee		\$1,000
Post Adoption Report Deposit		\$1,000*
Sibling Fee (to FAC)		\$2,000**
Transfer Cost Fee		Varies***
TOTAL FEES 2	Paid to Frank Adoption Center	\$9,000+
US Attorney Fee	Paid directly to Dempsey Law	\$4,000
Sibling Fee (to Dempsey Law)		\$2,000**
Transfer Cost Fee		Varies***
TOTAL Fees to Dempsey Law	Paid to Dempsey Law (due at FAC Home Study Review)	\$4,000+
<i>*this fee will be refunded once post adoption reporting is complete; see following pages for further explanation</i>		
<i>**this fee applies only to families adopting more than one child and is charged per family, regardless of the number of biological siblings being adopted; if a family wishes to adopt more than 1 unrelated child(ren), additional fees will apply</i>		
<i>***you will be invoiced by both FAC and Dempsey Law for any bank wire fees; DHL, Fed Ex or UPS fees accrued your behalf once your I600/I800 file is submitted to USCIS</i>		

Variable Fees Paid to Frank Adoption Center

Monitoring and Oversight Fee: paid per child
 Sibling Fee
 Transfer Cost Fee

Sierra Leone Attorney Fee
 Sierra Leone Review Fee
 Sierra Leone Investigation Fee

The amount(s) of these fee(s) will be determined prior to your being invoiced. Please see attached pages for further explanation(s).

Estimated Costs Paid to Other Entities

\$4,500 – 5,100

This estimate includes the cost of a home study in your state of residence, US visa application and visa fees, post-adoption reports, in country medical appointments, potential DNA testing fee and your child's Sierra Leone passport.

Estimated Travel Expenses:

*Travel cost will vary considerably depending on length of stay, number of travelers, time of year, and level of comfort desired. Typically, families can expect to pay \$1200-\$1800 per plane ticket, \$50-\$100 per night for guest houses or hotels, \$50-\$70 per day for drivers, and \$30 to \$50 per day for meals. **Depending on the status of your case, up to 3 trips to Sierra Leone may be required. Families should estimate \$12,000-\$15,000 in travel expenses for the 3 required trips combined.** 96.40(c)(2).*

**Should you receive a Request for Evidence at any point in your adoption process, both Dempsey Law and Frank Adoption may charge an additional fee to compile and submit a response, dependent on the nature of the request.*

All invoices are due within 30 days of issue, as noted directly on the invoice. After 30 days, a 5% late fee will be charged and a second invoice issued, to be paid within a second 30 days. Please know that failure to pay within the allotted time frame may cause Frank Adoption Center to stop or delay your adoption/visa process or to cancel your contract and cease to serve as your Primary Provider. All invoices must be paid in full prior to our filing your child's US visa application.

Payments made to Frank Adoption Center can be made via personal or bank check; PayPal; credit card; or Zelle. Instructions for payment methods can be found on your invoice. Please note that PayPal; Stripe (the credit card processing service); and Zelle charge a 1-3% fee. Should you choose to pay using one of these methods, FAC will calculate this service fee once your final payment is received and you will be sent an invoice for this total. We ask that you pay this invoice via personal or bank check.

Please note that Frank Adoption Center works only with our established in country attorney partners. We will not work with any other attorney unless there are exceptional circumstances, to be determined by Frank Adoption Center at our discretion.

An Addendum to this Fee Agreement may be provided after initial signing of this document. The Addendum will detail any additional costs associated with your adoption process, in the US or in Sierra Leone, and will be agreed upon by all parties prior to any money being exchanged and prior to adoption services being provided. 96.40(b). This addendum may change as your process continues.

Further Explanation of Fees:**Application Fee.....\$200**

Due with submission of Application; at this time, we also ask that you submit any information related to the child you intend to adopt and/or your process in country (if known). This is a fee for adoption expenses in the United States. 96.40(b)(2).

While we will likely issue a tentative approval upon initial review of your application, a formal approval will not be given until:

- *Your initial invoice of \$5,500 has been paid*
- *A Domestic Provider Agreement has been executed between Frank Adoption Center and your Home Study Agency*
- *A complete Foreign Supervised Provider file has been established OR confirmed (if your adoption has not yet been finalized in Sierra Leone) **OR***
- *An attorney verification letter has been received or, if you did not utilize the services of an attorney in country, a complete review of documents has been done by an attorney in country (if your adoption is already final in Sierra Leone) (96.46(c)*

Agency Fee 1.....\$5,000

You will be billed for this fee once your Application and signed Fee and Placing Agreements are received. Payment is due within 30 days of receipt and must be received in order to formally approve your application. This fee is for adoption services provided in the United States. 96.40(b)(2).

Includes confirmation of attorney verification documents OR agreement with overseas attorney/agency as Foreign Supervised Provider and Supervisory Agreements, if necessary, with any other involved parties, including Home Study agency; along with administrative costs associated with establishing services as Primary Provider.

Monitoring and Oversight Fee.....\$500/child

You will be billed for this fee once your application and signed fee and placing agreements are received. This is a fee for adoption expenses in the United States collected by FAC and paid to a third-party, IAAME. 96.40(b)(2). The amount billed will be based on the number of children listed on your initial application. A first payment of \$500 will be made to IAAME at the start of your process and the additional \$500 fee per additional child listed on your application billed will be held in escrow until needed. Should you not accept the referrals of all children originally indicated on your application, any excess of this fee will be returned to you within thirty (30) days of referral acceptance. Payment is due within 30 days of receipt and must be received in order to formally approve your application. Should the family accept one or more additional referrals than was indicated on the application, the family will be invoiced \$500 per each additional referral accepted.

This is a fee that will be paid by Frank Adoption Center directly to Intercountry Adoption Accreditation and Maintenance Entity (IAAME). Frank Adoption Center does not dictate this fee, nor do we have the authority to change or alter it in any way. It is non-refundable, regardless of the outcome of a family’s adoption.

IF YOUR ADOPTION HAS NOT YET BEEN FINALIZED IN SIERRA LEONE, these fees will apply:

In Country Attorney Fee TOTAL.....\$5,000 (one child)

In Country Attorney Fee (biological siblings) TOTAL.....\$6,000

In Country Attorney Fee (if adopting unrelated children) TOTAL.....\$7,000

You will be billed for this fee once Frank Adoption Center receives your home study draft for review. Payment is due within 30 days of receipt.

This fee is paid by Frank Adoption Center directly to our in-country attorney partner and is based on a contract provided to you by Frank Adoption Center that will establish a working relationship between you and their Sierra Leone based firm. This fee is meant to cover legal fees; any fees associated with obtaining documents in relation to your case; filing fees; and any fees paid to the Ministry and other government entities. It includes review of your dossier and of your child’s documents as they are issued, along with ongoing appointments with the Ministry and the Courts. This is a foreign country program expense. 96.40(b)(3).

This fee is applicable to family’s who have not yet identified a child for adoption OR whose adoption has not yet been finalized in Sierra Leone and who do not have an existing contract with an attorney. Frank Adoption Center retains the right to refuse to work with other attorneys in Sierra Leone and/or to require additional proof of attorney legal and ethical standards that align with our agency.

IF YOUR ADOPTION IS ALREADY FINAL IN SIERRA LEONE OR YOU HAVE AN ESTABLISHED RELATIONSHIP WITH AN ATTORNEY IN SIERRA LEONE

In Country Attorney Review and Approval Fee.....Approx. \$500 - \$2,500

If a fee is requested of the attorney in country, you will be billed for this fee once all terms are agreed upon. Payment is due within 30 days and must be received in order to formally approve your application.

Frank Adoption Center may ask for a Legal Opinion Letter and/or confirmation of adoption documents from an attorney in Sierra Leone. Additional services may include gathering any documents from the Ministry, Court or any other party that may be needed in relation to your adoption. Review will ensure your documents meet the legal requirements of the country and that we are submitting a detailed visa filing to US officials. Frank Adoption Center may be able to refer you to an attorney in Sierra Leone or will ask that you identify such provider. If needed, a formal agreement will be put in place, dictating services and payment prior to any money

being sent. You will pay Frank this fee to be wired to the attorney. This is a fee for foreign country program expenses. 96.40(b)(3).

In Country Investigation Fee.....\$250/unrelated child

If an investigation is deemed necessary, you will be billed for this fee once all terms are agreed upon. Payment is due within 30 days and must be received in order to formally approve your application.

Based on initial paperwork review and input from US and in country attorney(s), Frank Adoption Center may partner with an independent 3rd party organization (typically an NGO) to conduct a non-biased investigation into your child's history. This is meant to address any concerns or issues prior to your moving forward and to meet FAC's legal and ethical obligation to ensure international adoption is truly in a child's best interest.

Investigation may include document review; interviews with Ministry officials; orphanage staff; biological family and/or caregivers. FAC will be given a formal written report once an investigation is complete and relevant details will be shared directly with you. Based on the findings of this investigation, FAC along with Dempsey Law, may conclude a case is no longer viable and services will be terminated. A written agreement will be put in place with the 3rd party organization, detailing services and expenses and a fee will be agreed upon prior to your being charged. You will pay Frank this fee to be wired to the in- country attorney. This is a fee for foreign country program expenses. 96.40(b)(3).

Agency Fee 2.....\$7,000

You will be billed for this fee once Frank Adoption Center receives your home study draft for review. Payment is due within 30 days of receipt. This is a fee for adoption services provided in the United States. 96.40(b)(2).

Includes review of Home Study and verification of all parent training required up to this point. Includes any work remaining towards completion of adoption in country, including provision of supervisory activities to in country partners and review, verification and obtaining of foreign documents.

Please note that this does not include review and response to any Request for Evidence or Notice of Intent to Deny potentially received at this stage.

Hague Administration Fee.....\$1,000

You will be billed for this fee once your home study draft has been submitted to Frank Adoption Center for review. Payment is due within 30 days of receipt.

This fee is for the services and tasks associated with maintaining Hague compliance. This fee is for adoption services provided in the United States. 96.40(b)(2).

Post Adoption Report Deposit..... \$1,000

You will be billed for this fee once your home study draft has been submitted to Frank Adoption Center for review. Payment is due within 30 days of receipt.

Post Adoption Reports are vital to ensure countries remain open for adoption to the US. At minimum, families will be asked to complete visits/reports by a social worker at 3 and 6 months after arrival. In addition, your state and/or the judge who issued your child's adoption order may have their own specific requirements. This is applicable for relative cases and non-relative cases. *Once all Post Adoption Reports have been completed and have been sent to FAC and/or to the correct in country entity, this fee will be refunded to you.* This fee is for adoption services provided in the United States. 96.40(b)(2).

Sibling Fee \$2,000

If applicable, you will be billed for this fee once your home study draft has been submitted to Frank Adoption Center for review. Payment is due within 30 days of receipt.

This fee applies only to families adopting more than 1 child. The fee is per adoptive family, not per child, and will be charged only once regardless of the number of children being adopted and is not dependent on their biological sibling status. This fee is for adoption services provided in the United States. 96.40(b)(2).

Transfer Cost Fee varies

You will be billed for this fee once your I600 filing has been submitted to USCIS. Payment is due within 30 days of receipt.

This fee will reimburse FAC for the costs of wire transfers to recipients in Sierra Leone; of bank transfer costs; and of Fed Ex/UPS/DHL fees (including those documents sent by Dempsey Law). Families will be provided with invoices/receipts of all charges directly from the paid entity. This fee is for document expenses.

96.40(b)(5).

Translation and Document Expenses – There are no fees for translation, as the national language of Sierra Leone is English. There are no additional document expenses. 96.40(b)(5).

Contributions – There are no fixed contribution, amount or percentage that the adopting family will be expected or required to make to child protection or child welfare programs in the child’s country of origin.

96.40(b)(6).

Fees Payable to Other Third-Parties 96.40(c)(1):

I600A/I600 Filing Cost.....\$775

Payable to USCIS at time of filing.

I600A Supplement 3 Filing Cost...\$0

Biometrics/Fingerprint Fee.....\$85/adult in the home

Payable to USCIS at time of I600 OR I600 filing.

Please be aware that USCIS may change their fees at any time. If this happens, we will notify you as soon as possible as to how you may be impacted by the change.

US Visa Fee.....\$325

Payable to US Department of Homeland Security prior to obtaining child’s US visa. This fee may change at the discretion of US DOS.

DNA Testing Fee.....\$1,000

The need for DNA testing is determined by the US Embassy during the I604 investigation. This testing fee is paid by the adopting family and is typically \$1,000, though this could change based on testing location or Embassy policy change.

Medical Fees.....~\$800-1,000/child

Visa Medical Exams are required by the US Embassy after the I604 investigation. This fee is paid by the adopting family to Aspen Medical Clinic and is typically \$800-1,000, depending on services needed for the child.

Sierra Leone Passport.....\$100-300/child

Families may use to acquire a passport for their child themselves while in country, the fee listed by the Sierra Leone passport office is \$100. Families may choose to hire a facilitator to acquire the passport for the child while the family returns to the US to await the completion of the process, the fee for this is typical \$300+ and includes the cost of the passport itself. This fee is paid by the adopting family.

Home Study Fee.....varies, estimated at \$1,500-2,000

You will complete your home study with an exempted provider of FAC. This home study fee is approximate and will be based on the home study provider. The fee will be paid directly to the third-party home study provider.

96.40(b)(1). You must utilize a Hague accredited Home Study agency in your state of residence, if possible. You will work directly with this agency and will pay them based on their fee schedule. Frank may provide home study services to adopting families in North Carolina.

Post-Adoption Fee.....\$750 - \$2,500 (for two reports)

Post Adoption Reports are vital to ensure countries remain open for adoption to the US. At minimum, families will be asked to complete visits/reports by a social worker at 3 and 6 months after arrival to the US with your child(ren). In addition, your state may have their own specific requirements. Your post adoption schedule will be discussed with you prior to your child's arrival to the US. This is applicable for relative cases and non-relative cases. The adopting family will pay their post-adoption preparer agency directly. Frank may provide these services to adopting families in North Carolina. 96.40(b)(7).

While we do not anticipate Frank Adoption Center or our in-country staff being needed to transport witnesses, children or anyone else involved in your case to the Ministry, Court or Embassy, SHOULD THIS BE REQUIRED, a transportation fee will be charged accordingly and must be paid prior to an appointment being made.

Unless specifically noted, all fees paid to in country providers must go through Frank Adoption Center; families should NOT make direct payments to any attorneys, orphanage directors, government officials, or other entity outside of the US.

An Addendum to this Fee Agreement may be provided after initial signing of this document. The Addendum will detail any additional costs associated with your adoption process, in the US or in Sierra Leone, and will be agreed upon by all parties prior to any money being exchanged. This addendum may change as your process continues.

US Based Attorney Fees:

For all of our cases, Frank Adoption Center partners with Dempsey Law (<https://www.kdempseylaw.com/>). Kelly's legal knowledge and adoption expertise plays a vital role in ensuring your visa filing is as comprehensive as possible. After submitting your initial paperwork to Frank Adoption Center, your Application will be shared with Dempsey Law and you will be sent an engagement packet related to the firm's services, along with an initial invoice.

US Attorney Fee.....\$4,000

This fee will be billed directly to you by Dempsey Law once Frank Adoption has received your home study for review. It is due within 30 days of receipt.

This fee includes review of any documents already obtained in country, ensuring they meet the legal standards of both the sending country and the US. It also includes assistance with filing of the I600A and follow up related to approval and expiration dates as your case moves forward. In addition, this fee includes compilation of a child's full I600/I800 filing, along with consultation and follow up after submission and as you prepare for your child's and later your own visa interview with the US Embassy. *This is a third-party fee paid directly by adopting family. 96.40(c)(1).*

Sibling Fee – Dempsey Law.....\$2,000

This fee is due with Attorney Fee 2 and is billed per family, not per child, regardless of children's biological sibling status. This is a third-party fee paid directly by adopting family. 96.40(c)(1).

Explanation of Fees

- **Home study fee:** The home study fee is the expected total fee and estimated expenses for home study preparation and approval. The home study will be prepared by a supervised provider, exempted provider, or approved person and approved as required under § 96.47 of Frank Adoption Center unless otherwise agreed. 96.40(b)(1).
- **Adoption expenses in the United States:** The following fees are for adoption expenses in the United States: application fee, agency fees, Hague administration fee, monitoring and oversight

fee, dossier file prep fee, sibling fee – agency and post-adoption deposit. These are the expected total fees and estimated expenses for all adoption services other than the home study that will be provided in the United States. This category includes, but is not limited to, personnel costs, administrative overhead, operational costs, training and education, communications and publications costs, and any other costs related to providing adoption services in the United States. *96.40(b)(2)*.

- **Foreign country program expenses:** This fee encompasses the expected total fees and estimated expenses for all adoption services that will be provided in the child's country of origin. This category includes, but is not limited to, costs for personnel, administrative overhead, training, education, legal services, and communications, and any other costs related to providing adoption services in the child's country. *96.40(b)(3)*.
- **Care of the child:** This expected total fee and estimated expenses charged to prospective adoptive parent(s) for the care of the child in the country of origin prior to adoption, including, but not limited to, costs for food, clothing, shelter and medical care; foster care services; orphanage care; and any other services provided directly to the child. *96.40(b)(4)*. This fee is not applicable unless otherwise agreed in a supplemental fee document signed prior to initiation of adoption services.
- **Translation and document expenses:** The fee is for the expected total fees and estimated expenses for obtaining any necessary documents and for any translation of documents related to the adoption, along with information on whether the family will be expected to pay such costs directly or to third parties, either in the United States or in the child's country of origin, or through the agency or person. This category includes, but is not limited to, costs for obtaining, translating, or copying records or documents required to complete the adoption, costs for the child's court documents, passport, adoption certificate and other documents related to the adoption, and costs for notarizations and certifications. The family will pay this fee to Frank Adoption Center for distribution to third parties. *96.40(b)(5)*. There are no translation or additional document expenses.
- **Contributions:** This is a fee for any fixed contribution amount or percentage that the family will be expected or required to make to child protection or child welfare service programs in the child's country of origin country or in the United States. If this fee is applicable it will be provided along with an explanation of the intended use of the contribution and the manner in which the transaction will be recorded and accounted for. *96.40(b)(6)*. This fee is not applicable, unless agreed to in the family-specific fee supplement provided to the initiation of adoption services. *96.40(b)(6)*. This fee is not applicable unless otherwise agreed in a supplemental fee document signed prior to initiation of adoption services.
- **Post-placement and post-adoption reports:** This is a fee for the expected total fees and estimated expenses for any post-placement or post-adoption reports that the agency or person or parent(s) must prepare in light of any requirements of the expected country of origin. *96.40(b)(7)*.
- **Third party fees:** These fees are the expected total fees and estimated expenses for services that the family will be responsible to pay directly to a third party that are not otherwise disclosed in the other categories listed above. Such third-party fees include, but are not limited to, fees to competent authorities for services rendered or Central Authority processing fees. These also include legal fees in the United States. *96.40(c)(1)*.
- **Travel and accommodation expenses.** The fee is the expected total fees and estimated expenses for any travel, transportation, and accommodation services arranged by the agency or person for

the family. These fees and expenses can vary greatly depending on when travel occurs, length of stay in country, preferences of the family. The country specific fees estimate are provided to the family prior to application in the family-specific supplement. 96.40(c)(2).

Frank Adoption Center holds a standard Foreign Supervised Provider agreement with all of our in country partners and staff. This agreement names fees to be paid and when they are due, along with dictating which foreign entity is responsible for each of the Hague stipulated six adoption services. FAC will also require a copy of any contract signed between the adopting family and foreign provider(s). Foreign Provider will be responsible for providing bank wire information to FAC so fees can be sent.

Your inability to pay for all or any part of FAC’s fee will not be an immediate disqualifying factor in determining your eligibility for adoption.

Should your case not be completed within 18 months of the date your Fee Agreement is signed, FAC may opt to complete a full case review, including updating any documents and ensuring they are submitted to the proper officials in both the US and in country. Determination as to whether or not this review will be needed will be made by FAC and Dempsey Law and based on a number of factors, including but not limited to: history of adoptions in the country, input from overseas providers, discussion with other agencies working in the country. ***The fee for this service will be \$1,500.***

Frank Adoption Center does not customarily charge additional fees and expenses beyond those disclosed in this document. In the event of additional unforeseen expenses in the foreign country, Frank will disclose the fees and expenses in writing for which the client family will be held responsible; obtain consent from the client family before expending fees in excess of \$1,000; and provide receipts/evidence of how money is spent. These fees may relate to mailing costs, translations, apostille/authentication of documents, child care, contributions, additional medical, visa and interview appointments, and other in country costs.

If your child is residing in a country/orphanage/foster placement that typically relies on financial support from adoptive families, this amount and a payment schedule will be agreed upon prior to funds being sent. All monies will be sent through Frank Adoption and proof of payment will be obtained. Monthly support fee typically ranges from \$100-\$250/month for the duration of the adoption process. 96.40(b)(4).

If your child is residing in a country/orphanage/foster placement in which it is customary for families to make a donation once their child’s adoption is complete, this information will be disclosed in writing prior to any monies being sent. Proof of payment will be obtained and the reimbursement for such donation will be the responsibility of the adoptive family. 96.40(b)(6).

For families living in North Carolina, Frank Adoption Center may be able to complete home study, post adoption/post placement and re-adoption services. For information on these services, please contact FAC.

By signing this Fee Agreement, I/we acknowledge having received this Fee Agreement prior to submitting my/our application to Frank Adoption Center. I/we understand the expected total fees and estimated expenses and the conditions under which fees or expenses may be charged, waived, reduced, or refunded and of when and how the fees and expenses must be paid. 96.40(a).

Signature

Signature

Print Name

Print Name

Date

Date